



# Rouse Hill RAMS Netball Policies 2022

## Contents

1.	Age Group and Team Policy.....	3
	NetSetGo Skills Training Program (5-6 years) .....	3
	NGS – Set-Skills/Competition (7 & 8 years) Modified Rules.....	3
	Go- Competition (9 Years) .....	3
	Juniors (10 – 17 Years).....	3
	Intermediate (15 – 19 Years) .....	3
	Reserve Grade (17 - 23 Years).....	3
	Open (17 – Opens/Masters).....	3
2.	Anti-discrimination Policy.....	3
3.	Borrowing Policy.....	3
4.	Forfeits Policy.....	4
5.	Child Protection Policy.....	4
6.	Coaching Policy.....	4
7.	Fair Play Policy.....	5
8.	Training Policy.....	5
9.	Wet weather information.....	5
10.	Communications Policy .....	5
11.	Complaint Handling Policy.....	6
12.	Duty of Care .....	6
13.	Equipment.....	6
	For Modified teams .....	6
14.	Finance Policy .....	7
15.	Fundraising Policy .....	7
	Major Fundraiser.....	7
	Minor Fundraisers.....	7
	Fundraising Levy .....	8

16.	Grading Policy .....	8
	Grading Purpose.....	8
	Grading Process .....	9
	Grading Days.....	10
	Team Formation .....	10
	Grading Regulations .....	10
	Appeals.....	11
17.	Junior and Senior Representative Selection Policy.....	11
18.	Logo Usage Policy.....	11
19.	Meetings.....	12
20.	Member Protection Policy.....	12
21.	Perpetual Awards/ Trophy Policy.....	13
	Perpetual Trophies nominated by members.....	13
	Perpetual Trophies nominated by Umpiring Convenors .....	13
	Perpetual Trophies nominated by the Executive Committee .....	13
	Perpetual Trophies nominated by netball Club President .....	13
22.	Playing Regulations Policy and Procedures .....	14
23.	Privacy Policy .....	14
24.	Registration Policy.....	14
	Committee Members Registration Discounts .....	14
	Registration Refunds .....	15
	Financial Hardship .....	15
	Fundraising Contribution .....	15
	Non Playing Members.....	15
25.	Sponsorship .....	15
26.	Umpiring Policy .....	15
	Umpire Pathway .....	15
	Team Umpires .....	16
	Buddies.....	16
	Payment .....	16
	Umpiring for other clubs.....	16
27.	Uniform Policy .....	17
	Change History.....	18

## 1. Age Group and Team Policy

Rouse Hill RAMS Netball Club believes teams should be based on player's ability, skill level, attitude, and commitment. We have developed these policies to ensure player allocation is administered fairly and consistently and in a manner that is equal to all members, as well as provide for players ongoing development with other players of similar ability.

### **NetSetGo Skills Training Program (5-6 years)**

NetSetGo Skills based training is for 5 and 6 years. It is a 10-week structured program developed by Netball NSW. Minimum age is 5 years and all players train together as a team.

### **NGS – Set-Skills/Competition (7 & 8 years) Modified Rules**

Players may be placed in teams with their friends where possible within their age group (in accordance with 16. Grading Policy). No grading of this age group will occur unless players play in a higher age group. However, at times it may be necessary to grade all or some 8 years teams depending on numbers and requirements of BHSNA.

### **Go- Competition (9 Years)**

Players will be placed in teams based upon skills, ability and positions nominated at registration. This is to ensure that players are playing with a team at a level appropriate to their skill level. Player requests considered in accordance with 16. Grading Policy.

### **Juniors (10 – 17 Years)**

Players will be placed in teams based upon skills, ability and positions nominated at registration. This is to ensure that players are playing with a team at a level appropriate to their skill level. Player requests considered in accordance with 16. Grading Policy.

### **Intermediate (15 – 19 Years)**

Players will be placed in teams based upon skills, ability and positions nominated at registration. This is to ensure that players are playing with a team at a level appropriate to their skill level. Player requests considered in accordance with 16. Grading Policy.

### **Reserve Grade (17 - 23 Years)**

Players will be placed in teams based upon skills, ability and positions nominated at registration. This is to ensure that players are playing with a team at a level appropriate to their skill level. Player requests considered in accordance with 16. Grading Policy.

### **Open (17 – Opens/Masters)**

Upon registration, players will nominate a team of players to be placed with, along with a suggestion of an appropriate grade to be put forward to BHSNA. The team will supply an umpire of the same level for each week of the competition season. In the event of a single registration, the player will nominate a position/s and advise of previous grades played to enable placement with a suitable team. Players will be placed into teams based on ability, age or numbers.

Teams will be announced via the club at a time set down by the committee.

## 2. Anti-discrimination Policy

Rouse Hill RAMS Netball Club is committed to providing a sporting environment where those involved in activities supported by the club are treated with dignity and respect and without harassment or discrimination of any sort. Rouse Hill RAMS Netball Club will follow the Netball NSW Member Protection Policy (click [here](#)).

## 3. Borrowing Policy

Rouse Hill RAMS Netball Club encourages all coaches to make their players available for borrowing into higher graded teams. As a community club we value teamwork and see the entire club as part of our team.

It is the clubs requirement that the coach makes every effort to source their borrowed player from a team that is 'next in line' in accordance with BHSNA borrowing matrix e.g 14A team need to borrow a player and should first seek to borrow from 14B1, 14B2, 14C1 14C2, 14D1, 14D2 and then if none are available, proceed to source a player from 13A, 13B1, 13B2, 13B2 and so on.

It is the responsibility of every coach to know and understand the borrowing policy set down by BHSNA.

Before requesting to borrow a player, the borrowing coach is responsible for ensuring the intended borrow is compliant with the BHSNA age and grade **BORROWING PROCEDURE & COMPETITION POLICY**.

All borrowing requests are required to be lodged with the Rouse Hills Rams Netball Club Registrar via email [registrar@ramsnetball.com.au](mailto:registrar@ramsnetball.com.au) by:

- 12:00 pm Thursday the day before Friday night competition games or;
- 12:00 pm Friday the day before Saturday competition games.

In the event a coach needs to borrow a player at short notice, i.e. on game day, then they are required to complete a 'time critical' borrow form and email to the registrar as soon as possible with an explanation of the cause for the time critical borrow. A copy of the time critical borrow form will be supplied a part of the Coaches Manual.

A Procedure for notify of a borrow is available in the Coaches Manuals.

#### 4. **Forfeits Policy**

All coaches should familiarise themselves with the Playing Procedure set down by BHSNA. Our club's policy for forfeit notification is as follows:

- a) The coach or team manager must notify Rouse Hill Rams Club Registrar via email [registrar@ramsnetball.com.au](mailto:registrar@ramsnetball.com.au) using the **Forfeits Email Template** supplied in Coaches Manual by 12:00 pm the day prior to the scheduled competition match.
- a) During final series, all forfeits must be emailed to the Rouse Hill Rams Club Registrar by Friday - 3:00pm

Important note: You are required to copy in the club secretary [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au) and umpire's Convenor [umpires@ramsnetball.com.au](mailto:umpires@ramsnetball.com.au) for all forfeit notices.

Forfeit notifications will not be accepted by any other means other than by email and using the provided email templates.

#### 5. **Child Protection Policy**

Rouse Hill RAMS Netball Club respects the rights and protection of the children in their care and understands that Child Protection is about keeping children safe from abuse and protecting them from people who are unsuitable to work with children. RAMS will adopt and be governed by RHRSC Child Protection Policy (click [here](#)) and the Netball NSW Member Protection Policy (click [here](#)).

All coaches must read, understand and comply with this policy document.

In a further effort to maintain the protection of our children, any new prospective Coaches who have no affiliation or relationship (i.e. spouse/partner or child) with Rouse Hill RAMS Netball Club, will be asked to provide proof of identity. A 100-point check must be provided along with a current and valid Working with Children Check number. The applicant Coach may also be asked to provide names and contact numbers of referees.

#### 6. **Coaching Policy**

Rouse Hill RAMS Netball Club will assist in the development of our coaches. We aim to provide confident, enthusiastic and caring coaches to develop quality netball skills and good sportsmanship in all our registered players. Please see Finance policy for further details regarding payment of courses.

Rouse Hill RAMS Netball Club encourages all coaches in the development of their skills and will endeavor for all coaches to obtain their online Foundation Coach Accreditation and their Development Course Accreditation.

All coaches will be provided a Coaches manual which includes playing position sheets, warmup drills and skills through our Coaches Co-ordinator and Coaching Development Co-ordinator

All coaches of Rouse Hill RAMS Netball Club are expected to adhere to the RHRSC Code of Conduct (click [here](#)) and the NSW Netball Association Code of Behavior Policy (click [here](#))

All coaches should work to achieve a pass of 70% in the online umpiring exam.

## **7. Fair Play Policy**

All Coaches must endeavor to give all players equal court time throughout the season (subject to illness, injury, and holidays). During the final series each player must play at least half a game in each final series game.

## **8. Training Policy**

Rouse Hill RAMS Netball Club train weekdays from 4pm onwards. Training nights will be confirmed by BHSNA early in the new year. Training times are usually at the discretion of the coach and subject to court allocations and are set at the start of the season. It is an expectation that all players attend training. Training will take place on an allocated court at the BHSNA complex, Wellgate Ave Kellyville.

Although Rouse Hill RAMS Netball Club predominately train on one night during the week, continued growth of the Club and the Association has seen some teams asked to train on an alternative night. RAMS will advise of this likelihood as early as possible.

If unable to attend training or a game, the coach must be notified at least two hours prior to commencement where possible. Players who don't attend training may not play a full game the following Saturday (at Coaches discretion).

NetSetGo (7-9yrs) & age groups 10-17yrs players will be issued with training shirts and must be worn to training and games as part of Rouse Hills RAMS Netball sponsorship commitment.

## **9. Wet weather information**

In the event of wet weather on training days, notification of cancellation will be decided by the Committee and posted on our Team App and social media pages.

On fixture games notification of cancellation will be at the discretion of BHSNA please [click here](#) for further information.

## **10. Communications Policy**

Rouse Hill RAMS Netball Club is determined to ensure the clear and prompt communication between all its members and the Committee through correspondence via email, website, and social media.

All information required by the members will be posted on the Rams Netball Team App. Further information and documents for players, coaches and umpires can be found on the relevant page under the "Documents" tab on the homepage.

Rouse Hill RAMS Netball Club recognises the importance of social media such as Facebook to improve the flow of information to our members. However, we will not tolerate any behavior whereby a Netball NSW policy is in breach or is in risk of being breached. See [www.nsw.netball.com.au/](http://www.nsw.netball.com.au/) for policies.

All formal correspondence is to be sent on Rouse Hill RAMS Netball Club letterhead or Rouse Hill RAMS Netball Club email via the President and/ or Secretary. Informal communications made by committee members related to their area of responsibility, will be copied into the club Secretary so a record can be kept. All correspondence re-directed to committee members will be recorded by the Secretary.

All relevant correspondence from the committee will also be sent through the Secretary for record keeping.

A record of all Committee Meetings must be kept in the form of an Agenda, Minutes and Financial Report. Electronic copies will be archived by the Secretary. A copy of these will also be sent through to each committee member. Agenda will be sent to all committee members no later than 1 week prior to the scheduled date. All reports must be submitted to the Secretary at least 3 days prior to the scheduled meeting. These reports will then be circulated to all committee members 2 days prior to the meeting.

## **11. Complaint Handling Policy**

The Rouse Hill RAMS Netball Club understands the importance of ensuring due process, consistency and the principles of natural justice are followed correctly during the handling of complaints of any nature. RAMS will adopt and be governed by 2 policies – The Resolution of Internal disputes of Rouse Hill RAMS Sport Club for internal matters including but not limited to committee members, players, coaches, managers and spectators at training and events. For external matters including but not limited to players during games or coaches on game day the Complaint Handling Policy of NSW Netball Association Ltd will be followed.

For the complete policies please click on the below policies:

Rouse Hill RAMS Sports Club - [CONSTITUTION 2018](#)

Netball NSW - Netball NSW MPP – [Attachment B – Complaint Handling Procedures \(V6\)](#)

## **12. Duty of Care**

The duty of care for all players under the age of 18 remains with the parent/guardian. No coach/manager will be left with the sole responsibility of a child at any stage. For all players under the age of 18, a parent/guardian should be in attendance at all times during all Rouse Hill RAMS Netball activities (including training, games and events) as recommend by NSW Commission for Children and Young People.

## **13. Equipment**

At the start of each season the coach/manager will be required to attend a meeting where they collect and sign for their equipment for their team for the season. It is the responsibility of every coach/manager to ensure the maintenance of the equipment and the return of the equipment at the end of the season.

Each team will receive a kit containing approx.

- 1 x Set Training Patches
- 1 x Set Match Patches
- 1 x Game Ball
- 4 x Training Balls
- Cones and/or circle matts
- 1 x First Aid Kit
- 1 x Pump & needle

### **For Modified teams**

RAMS Netball has 4 Modified Rings that can be borrowed out to Rams Netball Teams. If teams are interested, please email request to our NetSetGo Coordinator - [netsetgorams@ramsnetball.com.au](mailto:netsetgorams@ramsnetball.com.au).

It is the responsibility of the team to ensure the modified ring is returned safely to the Rams Netball NetSetGo Co-ordinator in its original condition from when the team took responsibility of the ring. Failure to do this will result in the team been charged a replacement fee of \$50.00 of the ring.

## 14. Finance Policy

- I. All capital expenditure must be approved by the RHRSC Executive. (As per Special conditions of RHRSC constitution point 4 (L).
- II. Any other expenditure requires prior approval by the President and another executive committee member. All receipts are to be presented and documented at Rouse Hill RAMS Netball Club Committee meetings.
- III. All financial reports are to be submitted to the President, Secretary and RHRSC Treasurer monthly.
- IV. If an external provider is sourced to run a course such as coaching, umpiring, grading assistance a thank you gift to a maximum value of \$50 may be provided.
- V. Rebates for netball specific courses will be offered after the course has been completed and the appropriate certificates and receipts have been forwarded to the [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au)
  - a. 50% rebate on any non-specific netball course offered through BHSNA
  - b. The full cost refunded for 1 course per season for either the online Foundation Coach Accreditation course or the Blended Development Coach Accreditation course
  - c. The full cost refunded for Foundation Umpire Course
  - d. Other courses may be rebated pending an email request via [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au) to the Rouse Hill RAMS Netball Club Executive Committee
- VI. RAMS members representing the club at BHSNA.
  - a) Any player that represents BHSNA in the U11 TDP squad, Rouse Hill RAMS Netball Division may provide a gift to the value of \$30
  - b) Any player that represents BHSNA in the U12 years and over TDP or representative teams, Rouse Hill RAMS Netball Division may provide a gift to the value of \$50

## 15. Fundraising Policy

Fundraising is vital part of community sport and helps to ensure that Registration fees are kept as low as possible. All funds raised by Rouse Hill RAMS Netball Club contribute to ensuring players are able to take the court each Friday and Saturday. Fundraising directly contribute to umpire fees and equipment costs. Failure to contribute to fundraising, except under exceptional circumstances approved by the Rams Netball Executive Team, will see continued registration declined.

### Major Fundraiser

Cadbury chocolates are the nominated major fundraiser for Rams Netball and directly contribute to the payment of umpires throughout the season. These fundraising benefits each Rams Netball player.

Each family will be allocated a box of Cadbury fundraising chocolates to sell at a designated time across the season. For the purposes of fundraising a family is considered to be immediate family living within one residential address. Cadbury chocolates are not returnable.

Additional boxes are available upon request with prizes being allocated to those who raise the most money for the club.

### Minor Fundraisers

Smaller fundraising events may take place throughout the season at the undertaking of the Rams Netball Fundraising Co-ordinator. These events are optional and may consist of, but not limited to raffles, sale of specialised merchandise, Bunnings BBQs, meat raffles, cookie

dough/ donut orders etc. All proceeds are directly returned to the club and contribute to costs including equipment.

### **Fundraising Levy**

As an alternative to the major fundraiser (Cadbury chocolates) each family can elect to pay a one off \$30 fundraising levy at the time of registration.

## **16. Grading Policy**

### **Grading Purpose**

It is the intention of the Club to grade all registered players to their skill, ability and attitude to ensure their ongoing development and enjoyment. In meeting this objective, this guideline sets out the clubs grading process for all registered players.

The guideline will ensure that:

- a) For grading purposes, every player is treated as an individual club member, irrespective of previous team or grade allowing them to be graded into a team and grade that matches their ability and playing level.
- b) Every player has an equal opportunity.



## Grading Process

Grading Committee Formation; The Grading committee shall be a sub-committee of the club and will report directly to the executive committee.

- a) All applications made by an applicant via email to the coach's coordinator, prior to grading day, will be considered. Membership will be extended to selected graders based on details of their qualifications and suitability for the position.
- b) The Grading Committee will consist of the NetSetGo and Coaching Coordinators along with selected volunteers. The Committee at a minimum will be the Coaching Coordinators. The Coaching Coordinator will chair this committee.
- c) The NetSetGo and Coaching Coordinators along with two other members as agreed by the Executive Committee will make the Executive Grading Committee. The Executive Grading Committee will be responsible for using season observation sheets, coaches reports and grading day information to form the teams to submit to the registrar after the completion of grading day.
- d) If a decision cannot be reached amongst the Executive Grading Committee, it will be referred to the Executive Committee for determination.
- e) The term of office of the Grading Committee shall commence week 8 of the given season of the Baulkham Hills Shire Netball Association (BHSNA) and terminate at the completion of grading day.

The Grading process contains three (3) major components:

- a) **Age related Grading Day:** following registration, all registered players are required to attend Grading Day where each age group will be assessed in general game play and/or skill sessions. It will include the assessment of the following skills: catching, throwing, shooting, leading attacking/defence skills, footwork, commitment, fitness, ability to read the game, teamwork, willingness to play their best in any position, consistency and effort.
- b) **Previous season's observations (returning players):** from week 8 of given season the Grading Committee will endeavor to observe teams playing games in which they are able to see players in a real game situation.
- c) **Previous season's coaches' reports (returning players):** coaches at week 7 and at the completion of the season are required to complete a report detailing player position preference, strengths and weaknesses, general ability and attitude. Grading committee will take these into account when grading players.

## Grading Days

- a) One Grading session is held each year for each of the age groups 9-14 years and 15 – 19 years (Under 7 & ,8 years is registration only and U21 - Opens will not be required to grade). The club reserves the right to call another grading day if needed for age groups.
- b) All registered players will be placed into teams at the age which they are turning the year they will be playing or at the requested age if possible, (this will be based on the two positions nominated at time of registration).
- c) Failure to attend Grading Day may forfeit your right to appeal your team placement.

## Team Formation

- a) The Executive Grading Committee will reconvene following Grading Day. At this stage players will be reviewed on Grading Day Assessments, Season Observation Sheets and Coaches Reports.
- b) The Executive Grading Committee will submit proposed teams to the Registrar as soon as possible after grading day.
- c) The Grading Committee reserves the right to request an additional Grading Session(s) at the discretion of the Executive Grading Committee.
- d) The Executive Grading Committee will finalise teams with the aim of achieving strength and balance in each team. Where there are players with equal ratings in a particular position their ability to play skillfully in other positions may be a determining factor and information gained from coaches reports will be used to determine this.
- e) Final team lists will be announced at Club Muster day. Date will be set by the Rams Committee and members will be advised before grading.

## Grading Regulations

- a) All players must be registered before attending Grading Day sessions.
- b) All notes taken from the grading process are kept strictly confidential and only the Executive Grading Committee and the Executive Committee have authorised access to these records which will be kept with the Coaching Coordinator.
- c) Any players wishing to play up an age group must put this in writing and must be submitted to the secretary [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au) prior to Grading Day.
- d) In the event that a NSG under 9 years player requests and is approved to play in an Under 10 years team (non-NSG), the player bears the responsibility for the difference in registration cost. If an under 9 years player is targeted and requested by the Rams Netball Grading Committee to play in an Under 10 years team, the Rams Netball Club will pay the difference in registration costs.
- e) Any players wishing to place a request:
  - I. **Reciprocal policy:** The Registrar will accept 1 reciprocal request per season per player.
  - II. Email a completed Friend request form (click [here](#)) to the Secretary before registration closes
  - III. Players wishing to place such a request will be graded into the ability of the lowest graded player. Requests of this nature written on Registration forms will **NOT** be accepted.
  - IV. On grading day and before players can take to the court to grade a member of the Grading Executive Committee must acknowledge both players at the same time and sign off that that all parties agree to the player request. Please be mindful that the player request is not guaranteed. Failure to have this signed off will forfeit your right to appeal the player request.

- f) Team registration request (click [here](#)) full team registrations will be considered for any age group, yet subject to club grading of the whole team. A letter and completed Team request form must be submitted to the before registration closes. This team must also meet the requirement of supplying their own coach and manager. Senior teams must also provide their own qualified umpire. Team requests must be submitted prior to Registration closing date. Any requests received after this date will not be considered.

Requests will be assessed based upon the impacts across the age groups.

- g) The Club may invite independent graders from within and beyond the Club to assist on Grading Day. Some players may be required to play up an age group depending on numbers for that age group. These players are graded appropriately in the higher age group.

## **Appeals**

- a) In the event that any player wishes to appeal the grading decision, they are required to place the appeal in writing and send it to the [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au) within 48 hours after team announcements at Muster day. If a player is under 18yrs of age this appeal is to be submitted by a parent/guardian. No appeal or grading issue will be discussed over the phone.
- b) Appeals will be heard by an appeals committee made up of three executive members and two ordinary members within five working days of receipt of appeal. They will reply in writing with regards to their decision. They may seek the guidance of the Sports Club President, and/or the BHSNA Member Protection Information Officer in order to resolve the appeal.
- c) All decisions of the Appeals Committee are final.

## **17. Junior and Senior Representative Selection Policy**

Rouse Hill RAMS Netball Club supports the development of all players. The Secretary will send out the BHSNA representative nomination forms to all players of the respective age groups throughout the year.

The junior and senior selection policy can be found on the BHSNA website [www.bhsna.nsw.netball.com.au](http://www.bhsna.nsw.netball.com.au)

## **18. Logo Usage Policy**

The Rouse Hill RAMS Sports Club logo is the graphic device we use to identify ourselves and the way we are recognised by our competitors, supporters, and the public. It is very important that we implement the corporate logo according to the guidelines set forth in the Rams Corporate Identity document. Consistent and appropriate use of our logo contributes to the successful promotion of our brand identity.

## 19. Meetings

Rouse Hill RAMS Netball division values the ideas and opinions of its members, as well as priding ourselves on being an active member of the BHSNA and the RHRSC. Therefore, we require the following delegates to attend meetings to ensure we are up to date and all communication lines are open:

- a) **BHSNA Meetings** – Two Committee members are required to attend BHSNA Council Meetings. These meetings are held 4 times per season including the BHSNA AGM held in November.
- b) **RHRSC Meetings** - Two Committee members are required to attend the RHRSC Meetings. These meetings are held every month, along with RHRSC AGM held in November.
- c) **Rouse Hill RAMS Netball Division Open Meeting** - Two delegates from each team are required to attend Rouse Hill RAMS Netball Division Open Meeting. This is generally held at the June Committee meeting.

It is encouraged that all committee members attend the monthly Rouse Hill RAMS Netball Club meetings. If you are unable to attend, please email the secretary with your apologies and a written report for the month prior to the meeting.

## 20. Member Protection Policy

Rouse Hill RAMS Netball Club values the rights of its members to enjoy a safe and healthy environment whilst respecting the rights, dignity, and fairness of everyone, and will adopt and be governed by the NSW Netball Association Ltd Member Protection Policy. If you require to speak to a Member Protection Officer contact BHSNA.

The complete Member Protection Policy can be found on the website [www.nsw.netball.com.au/](http://www.nsw.netball.com.au/).

## **21. Perpetual Awards/ Trophy Policy**

At Rouse Hill RAMS Netball Club, we delight in the celebration of each members accomplishments throughout the year. Each year Presentation Day/s will occur for the members to come together and acknowledge the accomplishments of its players. During the presentation all junior players will be recognised with a trophy (or similar), presented to them by their coach. All umpires and coaches attaining awards, badges or accreditation for courses will also be recognised.

Perpetual Trophies will be awarded by Rouse Hill RAMS Netball committee on presentation day. Nominations for some of these awards will be asked for from the club's members. All nominations must be in writing and submitted to [secretary@ramsnetball.com.au](mailto:secretary@ramsnetball.com.au) by the due date. The executive committee members will convene to read and discuss all received nominations. If required a secret ballot vote may occur to determine the recipients for the given year. If the person nominated is present in the room, they will be asked to leave while discussions and voting continue.

### **Perpetual Trophies nominated by members**

- I. Junior Team Encouragement Award (7-14yrs)
- II. Club Coach of the Year Award
- III. Junior Coaches Award (10-15yrs)
- IV. NetSetGo Coaches Award (7-9yrs)
- V. Rookie Coach of the Year (Coaches under the age of 21yrs in their first year of Coaching)
- VI. Volunteer's Award
- VII. Netballer of the Year

### **Perpetual Trophies nominated by Umpiring Convenors**

- I. Umpire of the Year
- II. Developing Umpires Award

### **Perpetual Trophies nominated by the Executive Committee**

- I. Rouse Hill RAMS Netball Service Award/s

### **Perpetual Trophies nominated by netball Club President**

- I. President Award

## 22. Playing Regulations Policy and Procedures

The Playing Regulations Policy and Procedures set down by BHSNA, aims to provide all club Registrars with the appropriate information to enable them to prepare their club's registration for any BHSNA competition. The policy sets out all registration information. All clubs must affiliate with BHSNA each year by completing the Affiliation Form and paying the prescribed fee as set at the AGM. Dates for registration nights are advised at the November Council Meeting in the BHSNA calendar.

The policy sets out all information in regard to registration for players, non-players, Net Set Go, late registrations, deregistration's, photo identification system and competition divisions.

Rouse Hill RAMS Netball Club must adhere to this policy. It can be found on the BHSNA website [www.bhsna.nsw.netball.com.au/](http://www.bhsna.nsw.netball.com.au/)

## 23. Privacy Policy

RHRSC and its sub committees, which make up the RHRSC, respect privacy and are committed to protecting its members' personal information. RHRSC collects personal information we need to provide our services to members. If members do not provide us with their personal information, we will not be able to provide them with our services in accordance with their current personal details. Members' personal information may also be shared among the sports committees of the RHRSC.

Whilst we will not sell members personal information to a third party, we may, at times, use a third party as a sponsorship to distribute information.

All photographs and images of players and officials remain the property of the RHRSC, and at times, the RHRSC may use photographs and or images of players and or matches for the purpose of publicity or promotion.

## 24. Registration Policy

Rouse Hill RAMS Netball club's registration is available online. Registration information will be provided prior to the end of season via email, website and social media.

Late registrations will only be accepted at the discretion of the Netball committee.

While every effort is made to accommodate registered players, registration does not guarantee a position in a team.

- a) **Fees:** Fees are set by the Committee once the Club is advised of the registration fees following the BHSNA AGM in November.

### Committee Members Registration Discounts

- a) **Following 12 months** of being an active Office Bearer or Ordinary Member of the Rouse Hill RAMS Netball Division Committee and holding a position in the upcoming season you are entitled to 25% discount on one (1) family member registration and 10% discount on any other immediate family registrations.
- b) **Following 3 years** of being an active Office Bearer or Ordinary Member of the Rouse Hill RAMS Netball Division Committee and holding a position in the upcoming season you are entitled to a 50% discount on one (1) family member registration and 25% discount on any other immediate family registrations.
- c) **Following 5 years** of being an active Office Bearer or Ordinary Member of the Rouse Hill RAMS Netball Division Committee and holding a position in the upcoming season you are entitled to a 75% discount on one (1) family member registration and 25% discount on any other immediate family registrations.
- d) **Following 10 years** of being an active Office Bearer or Ordinary Member of the Rouse Hill RAMS Netball Division Committee and holding a position in the upcoming season you are entitled to one (1) free family member registration and 25% discount on any other immediate family registrations.

- e) A refund for these discounts will be given after Executive Committee approval, following Registration.

### **Registration Refunds**

Registration refunds will be as per the following guidelines:

- a) Cancel registration prior to the date of when Rouse Hill RAMS Netball Club closes registrations of the given season will receive a full refund less a \$15.00 processing fee.
- b) De-registrations after grading has taken place will receive a full refund less 25% of registration paid by member and less the netball NSW fee if applicable.
- c) De-registrations after team registration or muster day whichever comes first will receive a full refund less 50% of registration paid by member and less the Netball NSW component.
- d) No reimbursement will be given if the player has taken the court in the current netball season.
- e) Active Kids Vouchers are not refundable. They are able to be transferred to another participating activating.

### **Financial Hardship**

Application for assistance with registration due to financial hardship must be placed in writing to the Secretary and will be reviewed by the Executive Committee.

### **Fundraising Contribution**

Each family (those who live within a single household) are required to contribute to Rouse Hill RAMS netball fundraising (see 15. Fundraising Policy). Households may elect to either pay (at the time of registration) a \$30 Fundraising Levy or receive a (non-returnable) box of Cadbury fundraising chocolates to sell at an allocated time within the season. Rouse Hill RAMS Netball Club reserve the right to refuse registration in subsequent seasons for players who fail to return fundraising money.

### **Non Playing Members**

Rouse Hill RAMS Netball Club will pay the BHSNA affiliation fee for all Rouse Hill RAMS Netball Coaches and Umpires who are non-playing members.

## **25. Sponsorship**

Rouse Hill RAMS Netball Club values sponsors supporting our club. We establish and develop relationships with local businesses to maximise the benefits to both the netball division and our sponsors. Sponsorship packages are determined on a yearly basis. Rouse Hill RAMS Netball Club does not enter into exclusivity agreements with Sponsors.

Information is available by contacting the Rouse Hill RAMS Netball Sponsorship Coordinator [ramsnetballsponsorship@gmail.com](mailto:ramsnetballsponsorship@gmail.com)

## **26. Umpiring Policy**

Rouse Hill RAMS Netball Club prides itself on the development of Club umpires with assistance from the Umpiring Committee of BHSNA. The Umpire Convenor works with members to ensure the consistent approach towards umpiring in accordance with the BHSNA Umpire Convenor's guide and procedures.

### **Umpire Pathway**

Junior umpires can begin their umpiring journey in the year they are playing in the U13's or any age division higher with the Red Award. The progression will then be Blue, and White followed by the Green and Gold badges before moving onto the National C, B & A badges.

Once an umpire has achieved their Green badge then Rouse Hill Rams Netball Club will reimburse for the Foundation Umpire Education course as stated in the 14. Finance Policy.

## **Team Umpires**

### **Modified Teams**

#### **(7,8 & 9years)**

All Modified teams will be allocated an umpire each week by the Umpire Convenor. Green badged umpires and above will be allocated to modified teams each week during the season.

### **Junior Teams (10years – 17years)**

All junior teams will be allocated an umpire each week by the Umpire Convenor with guidance as per the Baulkham Hills Shire Netball association Umpire Procedures (Version 4)

### **Opens (17 years + )**

All Senior teams will be allocated an umpire each week by the Umpire Convenor with guidance as per the Baulkham Hills Shire Netball association Umpire Procedures (Version 4). However there maybe circumstances where teams could be asked to fulfil the requirements to supply an umpire of the same level every week.

### **Buddies**

A 'buddy' is a person who has been nominated to help train and assist the junior umpires throughout the year. Allocation of buddies is at the discretion of the Umpires Coordinator. Buddies must hold a Gold accreditation or above. Rouse Hill RAMS Netball Club Umpire Convenor follows the guidelines set out in the [BHSNA Convener's Guide](#). We acknowledge and value the guidance and assistance offered to our umpires by the BHSNA umpiring committee.

### **Payment**

Each year the Committee will review the payment structure of our umpires.

- a) Any Umpire that umpires a game that is not their own child's team will be paid.
- b) Any Junior Umpire that has achieved the following:
  - I. Red Award – No Payment
  - II. White Award – No Payment
  - III. Blue Award – No Payment
  - IV. Buddy - Payment
  - V. Green Award - Payment

### **Umpiring for other clubs**

There are often occasions where RAMS umpires are approached by other clubs to umpire for them. Whilst we do not want to discourage this, your first responsibility as a RAMS Umpire must always be to our Club. If you are approached by another Club for umpiring duties, you must contact the Umpires Convenor who will confirm that you are not required for RAMS Netball duties on that day or timeslot.



## **27. Uniform Policy**

Rouse Hill RAMS Netball Club will ensure the correct uniform be available for purchase at the player's expense. Valour Apparel is our current supplier, and all uniforms are to be purchased online maintained by Valour. Members will have the opportunity to have their apparel delivered directly to a home address.

The complete club uniform must be worn when playing fixture games. Non-compliance of club uniform will result in a member not being able to enter the playing court.

In addition, full briefs either navy or black, are to be worn under the club's dress. Short bike shorts may be worn as long as they cannot be seen protruding from under the dress. No long sleeve apparel may be worn under the playing dress except Friday night games and the 1<sup>st</sup> allocated timeslot on Saturdays (where black leggings and white long sleeve shirt can be worn under the Club dress).

Rouse Hill RAMS netball socks are to be worn. Appropriate footwear must always be worn. Under no circumstances will the club allow slip on shoes that do not offer players correct support whilst playing netball.

Each player from U7 – U17's receives a RAMS training shirt as part of their registration. The training top is to be worn to and from training and games over the dress.

If umpires have been gifted a RAMS Umpires top by the club then it is expected that all Umpires are to wear the most current RAMS umpiring top when umpiring Club allocated matches.

Other apparel items such as club jacket, caps etc. are not compulsory.

## Change History

15/08/2018	<ul style="list-style-type: none"> <li>• Revised age groups for NetSetGo and Juniors</li> <li>• Revised Child Protection policy to add in 100 Point ID Check</li> <li>• Revised training policy – additional training nights</li> <li>• New policy – Wet Weather</li> <li>• Revised Equipment to include modified rings</li> <li>• Revised Grading policy to remove Assessment criteria</li> <li>• Perpetual Trophies – revised member nominated awards to remove NetSet Go Encouragement awards</li> <li>• Revised registration information to update address</li> <li>• Revised date for deregistration</li> <li>• Revised Umpires section to include payment schedule and umpiring for other clubs</li> <li>• Revised Uniform policy</li> <li>• Removed Appendix 1</li> </ul>
29/11/19	<ul style="list-style-type: none"> <li>• Removed <b>Registration via mail is sent to:</b></li> <li>• Revised Grading Policy</li> </ul>
13/12/19	<ul style="list-style-type: none"> <li>• Revised Refund policy</li> <li>• Revised Uniform policy</li> <li>• Revised Umpiring policy</li> <li>• Revise borrowing policy</li> <li>• Revise forfeit policy</li> </ul>
06/12/21	<ul style="list-style-type: none"> <li>• Revised Umpiring policy</li> <li>• Revised Finance policy</li> </ul>
01/01/22	<ul style="list-style-type: none"> <li>• Revised and updated Age Group policy</li> <li>• Added Fundraising policy</li> <li>• Revised grading policy</li> <li>• Revised Coaching policy</li> <li>• Revised Umpiring policy</li> <li>• Revised Duty of Care</li> <li>• Revised Equipment Policy for Modified teams</li> </ul>